

OPERATING INSTRUCTIONS

ELECTRIC IMPRINTER 2000 SERIES



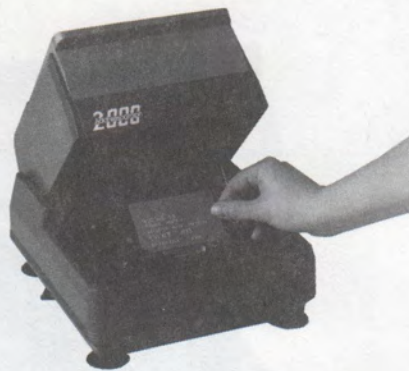
Addressograph® NewBold

I. INSERT CARD

With the head open (normal resting position), insert the embossed card into the card holder. Card holders are usually four cornered, but may differ depending on customer requirements.

Some units have a removable station plate. Place the station plate in the unit at this time.

CAUTION: When unit is in use, access to plug must not be obstructed.



II. INSERT FORM

Place the form over the embossed card (and station plate if provided). Locate the form within fixed guides or guide lines, or estimate its location, depending upon the configuration which you ordered.



III. **IMPRINTING THE FORM**

GENTLY lower the head by exerting finger tip pressure on the plastic handle. The imprinter head will lock into position and you will hear the motor run for a brief instant (less than a second). **DO NOT SLAM DOWN! THIS WILL DAMAGE YOUR MACHINE.**



IV. **RAISE HEAD**

When the motor sound stops, release pressure and allow the spring to return the head to its open position. Keep your hand on the handle to prevent the head from snapping back.

Remove the imprinted form, embossed card, and (if used) removable station plate.

